



SALES • SERVICE • REPAIRS • DETAILING

## ***SERVICE DROP OFF***

### ***Owner/ Vehicle Info:***

Name: \_\_\_\_\_

Make & Model: \_\_\_\_\_

Address: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_

City: \_\_\_\_\_

License Plate: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Mileage: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

What time will you call for your vehicle?

am    pm

### ***Service Checklist:***

Lubrication

Change oil and Filter

Adjust Brakes

Change Transmission Oil

Front End Alignment

Check AC / Heating Systems

Balance Wheels

Check Exhaust System

Repack front Wheel Bearings

Check Steering and Shocks

Flush Radiator - Add Antifreeze

Aim Headlights

Engine Tune Up

\_\_\_\_\_ - Mile Service

Other Service Desired / Description of problem:

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### **Terms: Cash** (Unless other arrangements made prior)

I hereby authorize the repair and work herein set forth to be done by you, together with the furnishing by you of the necessary parts and other material for such repair, and agree: that you are not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that you neither assume nor authorize any other person to assume for you any liability in connection with such repair; that you shall not be responsible for loss of or damage to the above vehicle, or articles left therein, in case of fire, theft or other cause beyond your control; that an express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of repairs thereto; that your employees may operate the above vehicle on streets, highways or elsewhere for the purpose of testing and/or inspecting such vehicle.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_